

**Faith Formation Grades 5-12
Registration Form
2019-2020
Our Lady Queen of Peace Church
St. Margaret of Cortona Mission Church
210 Princetown Road
Schenectady, NY 12306**

**Debbie Ploetz – Director of FF/YM
518-346-4926 ext. 121
debp.ff.olqpsm@gmail.com**

**Diane Leonard – Associate for FF/YM
518-346-4926 ext. 134
dianel.ff.olqpsm@gmail.com**

**Donna Denny – Associate for FF/YM
518-346-4926 ext. 151
Donnad.ff.olqpsm@gmail.com**

Enclosed is a registration for the 2019-2020 year for Grades 5-12. Registration begins on Tuesday, **March 19 at 4:00pm**. No registrations will be opened prior to this time. Registrations may be dropped off at the offices or mailed in. Registrations will be dated and numbered in order of receipt.

WE ENCOURAGE EVERYONE TO TAKE ADVANTAGE OF THE REDUCED RATE IF YOU REGISTER BY JUNE 1ST, 2019.

While it is our goal to accommodate everyone, please note registrations will not be processed during the month of September or on the first day of class. It is impossible to successfully ask for volunteer catechists without knowing the number of students at each grade level. Therefore, class sizes and volunteers will be determined as of August 31st. After that date, only available spaces will be filled. This means your child may have to wait until October or later to get a space in class.

IMPORTANT! PLEASE SAVE!

Frequently Asked Questions

When will I receive notification of class dates and times? Letters with the class schedule will be mailed to your home shortly after Labor Day.

When do classes begin and when are they held? Classes for Grades 5-8 and Grades 9 and up begin in September and are typically held on Sunday nights on a monthly basis.

What is the structure of the classes? For grades 5-8 we use the Scripture Walk Series. The goal of Scripture Walk is to study the Bible consistent with Catholic scriptural interpretation and to put these teachings into action. These are active sessions, and are followed with pizza or other refreshments and games. For grades 9 and up we use a 2 year series covering the basics of our Catholic faith. In addition we rotate classes with speakers on relevant topics.

My child cannot attend today's scheduled Youth Ministry class. Who should I notify? Please call 518-346-4926 ext. 121 and leave a message. If you do not call us, we will make every attempt to call you if your child is not in class to verify your child's safety and whereabouts. Note that for those students preparing to enter Immediate Preparation for Confirmation there is an attendance requirement. Being in attendance means being at class during the entire class time. If a student has three absences without excuse your child will be removed from the program until we can verify the reason for absence.

What is VIRTUS Training and must I attend? VIRTUS training is a sexual abuse awareness training required by the Diocese for all adults working with children. All catechists over the age of 18 have undergone a background check and attended VIRTUS training and wear a badge indicating so. All parents are encouraged to do the same so that they may also volunteer with children. Not being VIRTUS trained does not stop you from visiting your child's classroom, however you will not be allowed to be in a position where you are working with other children in an unsupervised setting.

For various reasons my child has not attended Youth Ministry classes and is now interested in joining. How should I begin? Children (and adults) can begin Youth Ministry classes in a variety of entry points. According to our cluster policy, at a minimum, students must receive 2 years of High School level Youth Ministry classes prior to entering Immediate Preparation for Confirmation. Please call our offices and we will work with your child's individual needs.

I understand my child must complete Service Hours to receive Confirmation. How does this work? Our baptismal call requires us to provide service to others. In the same way we learn about Jesus' teachings, we must also learn how to put His teaching into action. Students can begin accumulating Service Hours in 5th grade. Plenty of opportunities are available through the church, such as baking for church events, volunteering at the annual Festa, volunteering as an aide in a classroom, to name a few. Students must also volunteer in the community either on their own or through church sponsored activities such as walks for charitable causes or volunteering to play bingo with residents at a local nursing home. Worksheets are available to help keep track of these hours. Most importantly, students should not see this as a requirement for Confirmation, but as establishing a Christian lifestyle.

At this time I cannot pay the fees associated with the program but want to keep my child enrolled in the program. What are my options? No one will be turned away due to the inability to pay the fees associated with the program. If there are financial difficulties, please contact the Faith Formation Office and alternative arrangements will be made. These arrangements may include a monthly payment plan, a request for a reduced fee, or a request for a full scholarship. All information will be held in the strictest of confidence.

Our Lady Queen of Peace and St. Margaret of Cortona Mission Church

2019-2020 Youth Ministry Registration Form (Grades 5-12)

PLEASE COMPLETE ONE FORM PER CHILD

Student Information

Child's Full Name _____	Home Phone # _____
Street Address _____	
City _____	NY Zip Code _____
Date of Birth _____	Health problems, allergies, or other _____
Child's SCHOOL as of Sept 2019 _____	Child's Baptismal Year and Church _____
	Child's 1 Communion Year and Church _____

Family Information

Other Children in the program (list name and grade) _____		
Child resides at the above address with (ex: First and last name) _____		
Relationship to Child (ex: Parents, mother and stepfather, grandparent, guardian, etc.) _____		
Marital status of child's parents _____		
Registered parishioner at OLQP _____	SMOC _____	Other (Please note) _____
1 st Emergency Contact Person _____	Cell Phone #/Telephone # _____	Relationship to Child _____
2 nd Emergency Contact Person _____	Cell Phone #/Telephone # _____	Relationship to Child _____
3 rd Emergency Contact Person _____	Cell Phone #/Telephone # _____	Relationship to Child _____

Student's Religion Grade in September 2019 (This Coming Fall) _____ ◀ Important!

Complete schedule for all classes to follow in September 2019. ▼

To save our resources, you must provide your e-mail address for regular communications:

Name _____ E-mail address _____

STUDENTS: Please complete this portion		
<p><u>I am interested in or would like to find out more about:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Teaching Elementary Religious Education <input type="checkbox"/> Teaching YM Religious Education <input type="checkbox"/> Teaching Religious Education with a partner <input type="checkbox"/> Being a Classroom Aide for Elementary <input type="checkbox"/> Being a Classroom Aide for YM <input type="checkbox"/> Being a Substitute Teacher for Elem. or YM <input type="checkbox"/> Being a member of the Youth Board (planning) <input type="checkbox"/> Other ministries in the church _____ 	<p><u>I could occasionally help:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Bake <input type="checkbox"/> Serve at events <input type="checkbox"/> Elementary Activities <input type="checkbox"/> Help with Office Work <input type="checkbox"/> Help with work at home <input type="checkbox"/> Return collected bottles and cans to benefit our YM activities <p><u>I want to be a part of:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Service Activities <input type="checkbox"/> Social Activities 	<p>Office Use Only:</p> <p>Amount Paid: _____</p> <p>Date: _____</p> <p>Check # _____</p> <p>Student enrolled 2019-2020 as: _____</p>

ADULTS: Please complete this portion:		
<p><u>All parents are requested to volunteer as a Hall Monitor once through out the year.</u></p> <p><u>I am interested in or would like to find out more about</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Teaching Religious Education <input type="checkbox"/> Teaching Religious Education with a partner <input type="checkbox"/> Being a Classroom Aide <input type="checkbox"/> Being a Substitute Teacher 	<p><u>I could occasionally help as:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Hallway Monitor <input type="checkbox"/> Chaperone a social or service activity <input type="checkbox"/> Serve at events <p><u>I could occasionally supply:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Baked goods (homemade or purchased) <input type="checkbox"/> Other foods (ex: juice, pizza, candy, etc) 	<p><u>I know of or work with:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Local establishments that would be willing to make donations or reduce prices of goods (ex: food items, supplies, paper goods, movies, etc.) <input type="checkbox"/> People or organizations that may need our help (ex: nursing homes, food pantries, homebound, etc.) <input type="checkbox"/> Other _____

Don't forget to include check for correct fee made out to OLQP Faith Formation, Baptismal certificate if child is new to program or is entering 9th grade and was not baptized at ICC, OLA, OLQP, or SMOC and other family member's forms if you have more than 1 child in the program.

COMPLETE FRONT AND BACK OF FORM.

**Our Lady Queen of Peace and St. Margaret of Cortona Mission Church Parish Communities
5-12 Youth Ministry**

Complete one form for every child who will be attending in September 2019.
Make your check payable to 'OLQP Faith Formation'.

Fee schedule for 2019/2020 is as follows:

Registered/active parishioner	1 child \$85
of OLQP or other Parish in Diocese	2 children \$135
(Please indicate)	3+ children \$175

To encourage early registration, we are offering a reduced rate until 6/1/19:

Early registration fee	1 child \$60
for registered/active parishioners	2 children \$110
of OLQP and SMOC	3 + children \$150

Retreat fees additional.

- Registrations will be dated and numbered as they are received. First come, first served. Class sizes are limited and are subject to teacher availability.
- Students must have 2 years of High School Faith Formation prior to entering Immediate Preparation for Confirmation.
- **No registrations will be processed during the month of September or on the first day of class.**

Please complete the following:

***Student's Name _____ ***

Office of Evangelization, Catechesis, And Family Life
Roman Catholic Diocese of Albany

PERMISSION FOR PHOTOGRAPHS/VIDEOTAPES/FILM

I hereby authorize and give my consent for the taking of pictures (moving or still) of my son/daughter and further give their reproduction for: 1.Teaching purposes only 2. News release 3.Publication 4.Community awareness programs

Date Signature Relationship

CONSENT FOR USE OF COMMUNICATIONS VIA EMAIL AND TEXT

Cell Phone Number and company: _____

Email Address: _____

By signing below, I authorize the Faith Formation Staff of Our Lady Queen of Peace Parish to send email or text messages to my son/daughter. Messages may be sent for a variety of reasons including but not limited to: reminders about upcoming events, service opportunities, and social opportunities. All communications via email and text message will be limited to topics relevant to the 8 components of Comprehensive Youth Ministry (see website for more info). **I understand that regular text messaging rates may apply and assume responsibility for any costs associated with these text messages. This consent shall remain in effect unless revoked in writing.**

Date Signature Relationship